

School: Dunleith Elementary School	Year 2023-2024
Members (members in attendance)	Affiliation:
Rachel Brown-Miller	Principal
Michelle Butler	Teacher Representative
Sharon Kleckley	Teacher Representative
Katina Douglas	Teacher Representative
Crystal Gonzalez	Parent Representative
Christine Joseph	Parent Representative
Sarita Hunley	Community Representative

Date: October 31, 2023	Quorum Yes No
Members Present (see above highlighted)	2:00-2:33

Agenda Items:

We discussed the parent, student, and staff engagement plans that have been planned for this school year. These are grouped in categories (entertainment, academics, and how we addressed achievement for all stakeholders).

Quarter 1: Focus: Opening of School: It's a Brand-New School Year! Let's Press Restart and Show the World Who We Are! Dunleith is a safe place where we celebrate who we are and pursue excellence for all! Joy, Excellence, Resilience, Community

- i. **Parent Engagement Activities:** Academic Learning & Achievement, Sneak-a-Peek; Open House, SGT Meetings in August, September and October, Parent-Teacher Conferences, Fall Festival-DLI Event, Homecoming Parade, Information shared via Weekly Announcements, Teacher Schoology Pages, and Teachers' Newsletters, Bookfair, MTSS/IEP Meetings with Parents, Adaptive Games, Reading Challenge, Hispanic Heritage Month Activities, PTA Activities
- ii. **Student Engagement Activities:** Academic Learning & Achievement, Sneak-a-Peek, Open House, Fall Festival-DLI Event, Fall Athlete Photos, PBIS Pep Rally during Specials, PBIS Activities for second and third grades, Students of the month, Book Fair, Homecoming Parade, Red Ribbon Week, Book Character Dress Up Day, Hispanic Heritage Month Activities, Adaptive Games, Reading Challenge, Picture Day, All About Me Activities, After-School Clubs, School Counseling Lessons, and Activities, Field trips, PTA Activities
- iii. **Staff Engagement Activities:** Professional Learning Activities, Academic Learning & Academic Achievement, Pre-Planning Breakfast and Luncheons (new teacher and entire staff), Staff Member/Teacher of the Month, Staff Breakfast, Staff Luncheon, Sunshine Committee Incentives, Hispanic Heritage Month Activities, Fall Festival, Super Specials (Specials Teachers), Field Trips, Adaptive Games, Bookfair, Book Character Day, Staff Birthday Celebrations, Snacks) any day is a great day for chocolate 😊, Bus Driver Recognition, PLC activities, Professional Conferences and Recognitions: Ms. Latimore 😊, Donors Choose Recipients 😊 Gem Award Winner 😊 Mentors 😊 Engage District Climate/Culture Survey, Free School Lunches on Fridays paid for by CO 😊 YOU ROCK! "Get to know you" activities during pre-planning (scavenger hunt 😊), Step Forward Activity, Admin. Skits 😊 Picture Day, Staff Photos, All About Me Activities, Reading Challenge, New

Staff Orientation and Luncheon, Custodian Recognition, Principal's Month Recognition, Quarter 1 Planning Days, PTA Activities

- a. **Quarter 2 Focus:** Goal setting: Let's Set Smart Goals for ourselves and our students and let's Post our Goals and let's Monitor our Goals.
 - i. **Parent Engagement Activities:** Academic Learning & Achievement, Thanksgiving Luncheon, Kona Ice Fundraiser, Turkey Trot Walk-A-Thon, Parent Meetings via Zoom, Math Challenge, Jingle Jam, MTSS and IEP Meetings, Family Holiday Portraits 😊
 - ii. **Student Engagement Activities:** Academic Learning & Achievement, Thanksgiving Luncheon, Goal Setting Activities, Turkey Trot Walk-A-Thon, After-School Clubs, Jingle Jam, School Counseling Lessons, and Activities, Field trips
 - iii. **Staff Engagement Activities:** Professional Learning Activities, Academic Learning and Academic Achievement, Staff Temperature Check Survey, Pass it forward Activity (once a week 😊), Turkey Trot Walk-A-Thon, Jingle Jam, Luncheons, Free Lunches on Friday paid for by CO, Staff Birthday Celebrations, Staff Member/Teacher of the Month

2. **November 7th, 2023, Teacher Workday:** There are some meetings already planned for staff (new teacher, reading specialist, specials teachers).

3. **Quarter 2 Focus:** Goal-Setting Activities: **Teachers should post their goals every where for Q2.**

4. **School Fundraisers:** Turkey Trot Walk-A-Thon (**rev trak will be open for the donations**) & Popcorn Holiday Fundraiser (**this will be all on line payments and ordering**).

Open Discussion Items:

- a. Parent meetings that are being held over zoom this month will address data and goal setting. Coaches will facilitate the meetings and admin will present as well. Goal setting will be addressed with parents in regards to promotion and retention.
- b. We discussed making a "hub" for parents to house information including a calendar of events.
- c. Field trips are able to be paid on rev trak. The goal is that parents can pay for all of the trips at the beginning of the year or pay throughout the whole year.

Meeting Adjourned Time: 2:33